

From: [Hilty, Michael](#)
To: [Rappleve, Chad](#); [Ruiz, Natividad](#)
Cc: [Hamilton, Ian](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)
Subject: Re: Microbiology 6030
Date: Thursday, October 5, 2023 3:15:51 PM
Attachments: [image001.png](#)
[image002.png](#)
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[Outlook-peznquam.png](#)

Good afternoon,

I am pleased to report that Ian Hamilton, faculty Chair of the Natural and Mathematical Sciences Subcommittee, has reviewed and approved the revisions to Microbiology 6030.

He asked me to pass along one small, administrative oversight that my office will correct prior to advancing the course. The prerequisite for the course still lists this as being open to master's students within the Microbiology program. However, with the revisions provided, it is clear that this course will be open to pre-candidacy Ph.D. students. Again, no action is needed on the part of the department at this time, as my office will remove master's students from the prerequisites in curriculum.osu.edu to correct this error.

Microbiology 6030 will advance through the approval process, heading to the Graduate School next.

Should you have any questions, please do not hesitate to reach out to me.

All my best,
Michael

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Michael Hilty

Curriculum and Assessment Coordinator
ASC Staff Advisory Council, Awards Chair

The Ohio State University

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.

From: Hilty, Michael

Sent: Tuesday, September 26, 2023 2:27 PM

To: Rapple, Chad <rapple.1@osu.edu>

Cc: Hamilton, Ian <hamilton.598@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Subject: Microbiology 6030

Good afternoon,

On Thursday, September 14th, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for Microbiology 6030.

I am pleased to report that the Subcommittee unanimously approved the request with one comment, two contingencies, and two recommendations:

- **Comment:** The Subcommittee believes that this course will be both an excellent inclusion with the Microbiology graduate program and an incredibly helpful course for their students.
- **Contingency:** The Subcommittee asks that language be provided in the syllabus that is inclusive of a student (such a student in the Master's program) that is not writing a dissertation. Currently, under the "Assessment" section on page 1, it states that students will draft a written component based on their own dissertation research project. However, a student enrolled within the Master's program would not be completing a dissertation, and therefore, it is difficult to see how that particular student would be assessed. Additionally, the Subcommittee asks the language mention "pre-candidacy Master's students" be clarified, as MS students do not take a candidacy.
- **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the College to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- **Recommendation:** The Subcommittee noted that students will be receiving feedback via a faculty member and a post-candidacy student, as discussed on page 1. They recommend clarifying in the course syllabus how the post-candidacy student and faculty member will be chosen.
- **Recommendation:** The Subcommittee offers the friendly recommendation to update the Student Life – Disability Services statement in the course syllabus, as they recently updated it for the 2023-24 academic year. The most up-to-date [Student Life – Disability Services statement can be found here on the ASC Curriculum and Assessment website](#).

I will return Microbiology 6030 to the departmental queue via curriculum.osu.edu in order to address the Subcommittee's above feedback.

Should you have any questions, please do not hesitate to reach out to Ian Hamilton, faculty Chair of the Natural and Mathematical Sciences Subcommittee, or me.

All my best,
Michael



THE OHIO STATE UNIVERSITY

Michael Hilty

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ASC Staff Advisory Council, Awards Chair

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